

Employment Opportunity

Wastewater Collection System Operator or Apprentice - Bureau of Utilities

Licensed Operator - \$18.39 hourly salary (Grade C09) Apprentice Operator II- \$16.88 hourly salary (Grade C08) Apprentice Operator - \$15.47 hourly salary (Grade C07) 40 hour position with full benefit package *Apply By: Wednesday July 10, 2019 @ 5:00 p.m.*

<u>GENERAL RESPONSIBILITIES</u> Assists in the repair and maintenance of wastewater collection systems for the County in accordance with Federal, State, and local laws.

ESSENTIAL TASKS include the following; other duties may be assigned.

- 1. Assist in checking sewerage pumping stations, manholes and sewer lines
- 2. Perform facility and grounds maintenance and general repair
- 3. Perform electrical and mechanical maintenance of sewer lines, facility equipment, pumps, and motors
- 4. Maintain equipment and tools
- 5. Assist in conducting semi-final and final inspections of wastewater hook-ups and maintenance of right-of-ways
- 6. Complete routine paperwork such as time sheets, logs, and reports
- 7. Report to work outside of normal work hours for emergency operations
- 8. Perform related duties as to specific assignments
- 9. Any employee may be identified as Essential Personnel during emergency situations
- 10. Provide service to customers by answering questions, providing information, making referrals and assuring appropriate follow-through and/or resolution
- 11. Communicate with managers, supervisors, co-workers, citizens, and others, maintains confidentiality; and represents the County

EDUCATION AND EXPERIENCE

- 1. High school diploma or general education diploma (GED)
- 2. One year experience in mechanical or electrical repair*
- * A comparable amount of training and experience may be substituted for the minimum qualification.

CERTIFICATES, LICENSES REGISTRATIONS

- 1. Valid driver's license
- 2. *Apprentice Operator I* must apply for a State of Maryland Temporary Class II Wastewater Collection License within 30 days of employment and acquire a permanent license within 3 years of employment.

Apprentice II State of Maryland Temporary Class II Wastewater Collection License and successfully completion Class II Wastewater Collection State Operator Exam

Operator State of Maryland Class II Wastewater Collection License

A Carroll County Government job application is required for this position <u>Apply on-line</u>: <u>www.carrollcountymd.gov</u>

Call the Carroll County Job Hotline at (410) 386-2020 to request an employment application or call (410) 386-2129 for employment inquiries

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Carroll County is an equal opportunity employer

The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans With Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kimberly L. Frock, Director, and Carroll County Government Americans with Disabilities Coordinator for employment, at the Office of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.