

**Department of Human Resources**  
Carroll County Government  
225 North Center Street, Room 100  
Westminster, Maryland 21157  
410-386-2129



Currently accepting applications for:  
**Safety and Training Coordinator**  
**Risk Management**

An Equal Opportunity Employer

### **Safety and Training Coordinator – Risk Management**

\$59,114 annually (\$28.42 hourly, Grade C12), 40 hours per week, non-exempt position

Hours are typically Monday through Friday from 7:00 am – 4:00 pm

**This position will remain open until filled; first review of resumes occurs March 3, 2023.**

Risk Management is currently seeking an individual to coordinate and implement the County's safety, loss control, training programs and inspections to control costs, reduce injuries and ensure compliance with OSHA and MOSH in accordance with Federal, State, and local laws.

This individual will be responsible for conducting various inspections including buildings, vehicles, and at job sites; developing and presenting training programs such as CPR, flagging, and forklift; and coordinating drug and alcohol testing, safety shoe and eyeglass programs, and Commercial Driver's training and licensing.

The ideal candidate for this position will have the opportunity to work with various agencies of the county to ensure proper safety compliance and policies are followed.

Click [here](#) for the full job description

### **Qualifications:**

1. Bachelor's degree in Occupational Safety, or degree that includes coursework in safety management preferred
2. Extensive knowledge and experience with OSHA/MDE regulations, safety education and training
3. Valid driver's license
4. DOT (Department of Transportation) Physical Card
5. Class A CDL preferred
6. CPR, AED, Bloodborne Pathogen, First Aid Training Certification within 6 months
7. American Traffic and Safety Services Association Flagger Instructor Certification within 6 months
8. Forklift training certification within 6 months

*\*A comparable amount of training and experience may be substituted for the minimum qualifications*

### **Benefits of working for Carroll County Government:**

- ✓ Low-cost, no deductible healthcare plans (including prescription and vision)
- ✓ Low-cost dental insurance
- ✓ Up to \$9,000 in Tuition Assistance per fiscal year
- ✓ 13 paid holidays
- ✓ Receive 1 times your annual salary of Basic Life Insurance at no cost

Click [here](#) for more benefit details

### **How to apply:**

- Apply online: <https://careers.carrollcountymd.gov/openings/>
- Pick up an application in our office: 225 N. Center Street, Room 100, Westminster, MD 21157
- Request an application by calling our office or sending an email to: [jobs@carrollcountymd.gov](mailto:jobs@carrollcountymd.gov)
- Applications must be submitted by 5:00 pm on the date the job closes
- Applications are **not** accepted by fax or email



Posted  
(2/24/2023)

The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kristy L. Bixler, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.