

Department of Human Resources 225 North Center Street Westminster, Maryland 21157 410-386-2129

## **Employment Opportunity**

Road Maintenance Worker I – Bureau of Roads Operations \$13.05 hourly salary (Grade C05)
40 hour positions with a full benefit package

\*Apply By: Thursday August 22, 2019 @ 5:00 p.m.

#### **GENERAL RESPONSIBILITIES**

Performs various maintenance duties related to County roads, bridges and storm drains.

#### **ESSENTIAL TASKS** include the following; other duties may be assigned

- 1. Perform traffic control duties including flagging traffic and setting up traffic control devices
- 2. Operate various small equipment such as mowers, rollers, weed eaters, tampers, chain saws, air compressors/jack hammers
- 3. Perform maintenance duties such as digging, cleaning ditches and drains, shoveling and spreading blacktop/stone and chips, clearing debris, removing trash, sweeping streets, cutting weeds and brush, and mowing
- 4. Report to work outside of normal work hours for emergency operations
- 5. Assist drivers with hooking up equipment and backing of trucks
- 6. Assist in maintaining equipment and tools
- 7. Perform related duties as to specific assignments
- 8. Any employee may be identified as Essential Personnel during emergency situations.
- 9. Provide service to customers by answering questions, providing information, making referrals and assuring appropriate follow-through and/or resolution
- 10. Communicate with managers, supervisors, co-workers, citizens, and others, maintains confidentiality; and represents the County

### **EDUCATION AND EXPERIENCE**

- 1. High School diploma or general education diploma (GED) preferred
- 2. Requires six months experience in road maintenance operations\*
- \*A comparable amount of training and experience may be substituted for the minimum qualifications.

# CERTIFICATES, LICENSES, REGISTRATIONS

- 1. Valid driver's license
- 2. DOT (Department of Transportation) Physical Card
- 3. State of Maryland Flagging Certification (or must obtain within six months of employment)

A Carroll County Government job application is required for this position

Apply on-line: www.carrollcountymd.gov

Call the Carroll County Job Hotline at (410) 386-2020 to request an employment application or call (410) 386-2129 for employment inquiries

Posted:8/1/19 (20-22)

Carroll County is an equal opportunity employer

The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, or complaints, please contact Kimberly L. Frock, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.