

Carroll County Government Apply on-line: www.carrollcountymd.gov Department of Human Resources 225 North Center Street <u>Westminster, Maryland</u> 21157 410-386-2129

Employment Opportunity

Mechanic I Bureau of Fleet Management \$18.39 hourly salary (Grade C09) 40 hour position with a full benefit package *Apply By: Thursday, June 27, 2019 @ 5:00 p.m.*

<u>GENERAL RESPONSIBILITIES</u> Performs service, repair and maintenance on county owned automobiles, trucks, and road equipment, including operations on vehicles covered by Federal and State Transportation Regulations.

ESSENTIAL TASKS include the following; other duties may be assigned.

- 1. Perform major and minor preventative maintenance service on county vehicles and equipment
- 2. Perform Maryland Department of Transportation (DOT) safety inspections
- 3. Diagnose and repair mechanical problems
- 4. Weld and perform minor fabrication work
- 5. Maintain clean, orderly, and safe work environment
- 6. Report to work outside of normal hours for emergency operations
- 7. Perform related duties as to specific assignments
- 8. Any employee may be identified as Essential Personnel during emergency situations
- 9. Provide service to customers by answering questions, providing information, making referrals, and assuring appropriate follow-through and/or resolution
- 10. Communicate with managers, supervisors, co-workers, citizens, and others, maintains confidentiality; and represents the County

EDUCATION AND EXPERIENCE

- 1. High school diploma or general education diploma (GED)
- 2. Vocational courses in automobile and heavy equipment repair (two years) *
- 3. Two years experience in automobile, truck and road equipment maintenance and repair *
- * A comparable amount of training and experience may be substituted for the minimum qualifications.

CERTIFICATE, LICENSES, REGISTRATIONS

- 1. Must supply own hand tools and some air tools up to one inch and 22 millimeter
- 2. Class B Commercial driver's license (or must obtain within six months of employment)
- 3. DOT Drug and Alcohol Testing (Class "C" requirement also)
- 4. Forklift Operator license (or must obtain within six months of employment)
- 5. Automotive Service Excellence (ASE) certification desired
- 6. Diesel, Generator and or Auto Tech experience desired

A Carroll County Government job application is required for this position.

<u>Ápply on-line</u>: www.carrollcountymd.gov

Call the Carroll County Job Hotline at (410) 386-2020 to request an employment application or call (410) 386-2129 for employment inquiries

Carroll County is an equal opportunity employer

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