

Department of Human Resources
Carroll County Government
225 North Center Street, Room 100
Westminster, Maryland 21157
410-386-2129



Currently accepting applications for:
Lead Building Maintenance Mechanic
Bureau of Facilities

An Equal Opportunity Employer

Lead Building Maintenance Mechanic (Detention Center) – Bureau of Facilities

Salary commensurate with experience (Grade C11), 40 hours per week
Hours are typically Monday through Thursday from 6:30 am – 5:00 pm

This position will remain open until filled; first review of application will occur on December 27, 2023

The Bureau of Facilities is seeking a highly energetic and enthusiastic person to join our team and provide support to the Carroll County Detention Center.

Your responsibilities will include maintaining day to day operations by performing repairs and preventive maintenance of plumbing, HVAC, and light electrical within the facility. Your skills will be utilized to ensure the facility infrastructure is operating efficiently. All work orders and preventive maintenance tasks are assigned by utilizing a computerized maintenance management system (CMMS).

The ideal candidate for this opportunity will be self-motivated, well organized, and have a strong written and verbal communication skills. Journeyman HVAC license is preferred.

Click [here](#) for the full job description

Qualifications:

1. High school diploma or general education diploma (GED)
2. Four years technical training in commercial heating, ventilation, air conditioning (HVAC)
3. Five years' experience with HVAC, plumbing, and/or general building maintenance*
4. Valid driver's license
5. DOT (Department of Transportation) Physical Card
6. Universal CFC Certificate
7. Requires criminal background check as condition of employment

**A comparable amount of training and experience may be substituted for the minimum qualifications*

Benefits of working for Carroll County Government:

- ✓ Low-cost, no deductible healthcare plans (including prescription and vision)
- ✓ Low-cost dental insurance
- ✓ Up to \$9,000 in Tuition Assistance per fiscal year
- ✓ 13 paid holidays
- ✓ Receive 1 times your annual salary of Basic Life Insurance at no cost

Click [here](#) for more benefit details

How to apply:

- Apply online: <https://careers.carrollcountymd.gov/openings/>
- Pick up an application in our office: 225 N. Center Street, Room 100, Westminster, MD 21157
- Request an application by calling our office or sending an email to: careers@carrollcountymd.gov
- Applications must be submitted by 5:00 pm on the date the job closes
- Applications are **not** accepted by fax or email

Posted 12/18/2023
(24-062)



The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kristy L. Bixler, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.