

Department of Human Resources
Carroll County Government
225 North Center Street, Room 100
Westminster, Maryland 21157
410-386-2129



Currently accepting applications for:
Financial Analyst II
Bureau of Accounting

An Equal Opportunity Employer

Financial Analyst II – Bureau of Accounting

\$70,221 annual salary (Grade C14), 40 hours per week, exempt position
Hours are typically Monday through Friday from 8:00 am – 5:00 pm

This position will remain open until filled, first review of resumes occurs on Monday, January 30, 2023.

The Bureau of Accounting is seeking a dedicated and detailed orientated professional with strong accounting and organizational skills to supervise the general fund and capital fund accounting team while preparing the County's Annual Comprehensive Financial Report (ACFR) and the Preliminary and Official Bond Offering Statements.

On a typical workday, the Financial Analyst will maintain the detailed schedules of debt service including general obligation bonds and Agricultural Installment Purchase Agreements ensuring the County's financial obligations are met in an efficient and timely manner. They would be responsible for supervising the general fund and capital fund. This would include completing G/L account reconciliations, journalizing adjustments & posting year end accruals along with preparing fiscal yearend financial reports (schedules, exhibits, and statistical data).

The ideal candidate for this opportunity will enjoy working in a collaborative, team environment and have a solid working knowledge of Generally Accepted Accounting Principles (GAAP). Excellent communication, analysis, and organization are required as well as the ability to handle multiple projects and varying deadlines.

Click [here](#) for the full job description

Qualifications:

1. Bachelor's degree in Finance, Economics, Accounting, or related field
2. Three years' experience in finance or accounting, including two years supervisory experience
3. MBA or CPA preferred

A comparable amount of training and experience may be substituted for the minimum qualifications

Benefits of working for Carroll County Government:

- ✓ Low-cost, no deductible healthcare plans (including prescription and vision)
- ✓ Low-cost dental insurance
- ✓ Up to \$9,000 in Tuition Assistance per fiscal year
- ✓ 13 paid holidays
- ✓ Receive 1 times your annual salary of Basic Life Insurance at no cost

Click [here](#) for more benefit details

How to apply:

- Apply online: <https://careers.carrollcountymd.gov/openings/>
- Pick up an application in our office: 225 N. Center Street, Room 100, Westminster, MD 21157
- Request an application by calling our office or sending an email to: jobs@carrollcountymd.gov
- Applications must be submitted by 5:00 pm on the date the job closes
- Applications are **not** accepted by fax or email

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