

Department of Human Resources
Carroll County Government
225 North Center Street, Room 100
Westminster, Maryland 21157
410-386-2129



Currently accepting applications for:
Facilities Supervisor
Bureau of Facilities

An Equal Opportunity Employer

Facilities Supervisor – Bureau of Facilities

\$26.25 hourly (Grade C13), 40 hours per week

Hours are typically Monday through Thursday from 6:30 am – 5:00 pm

This posting will remain Open until filled.

The Bureau of Facilities is currently seeking an energetic individual to lead the way in maintaining all Carroll County Government buildings.

As the Facilities Supervisor, you will be responsible for overseeing staff that installs, inspects, repairs, and maintains building systems, including mechanical, electrical, plumbing, and HVAC. You will also assist the Facilities Manager in the day to day operations ensuring all work is assigned and completed on a timely basis, and the County buildings are in good working condition. A web-based work order system is utilized to assign work and to identify opportunities for energy-savings and improvements to County buildings.

The ideal candidate for this opportunity should be detail-oriented, a critical thinker, have strong organizational skills and enjoys working in a fast-paced work environment.

Click [here](#) for the full job description

Qualifications:

1. High school diploma or general education diploma (GED)
2. Five years related work experience, including two years at a supervisory level
3. DOT (Department of Transportation) Physical Card
4. Master license or building trade certificate preferred
5. Requires a criminal background check as condition of employment

A comparable amount of training and experience may be substituted for the minimum qualifications

Benefits of working for Carroll County Government:

- ✓ Low-cost, no deductible healthcare plans (including prescription and vision)
- ✓ Low-cost dental insurance
- ✓ Up to \$9,000 in Tuition Assistance per fiscal year
- ✓ 12 paid holidays
- ✓ Receive 1 times your annual salary of Basic Life Insurance at no cost

Click [here](#) for more benefit details

How to apply:

- Apply online: <https://careers.carrollcountymd.gov/openings/>
- Call the Carroll County Job Hotline to request an application: 410-386-2020
- Applications must be submitted by 5:00 pm on the date the job closes
- Applications are **not** accepted by fax or email

12/23/2020

Posted (21-50)

The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kimberly L. Frock, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.