

Department of Human Resources 225 North Center Street Westminster, Maryland 21157 410-386-2129

# **Employment Opportunity**

Electrician - Bureau of Facilities
Master - \$24.09 hourly salary (Grade C12))
Electrician II - \$20.04 hourly salary (Grade C10)
Electrician I - \$18.39 hourly salary (Grade C09)
40 hour position with a full benefit package
Apply By: Friday, November 15, 2019 @ 5:00 p.m.

**GENERAL RESPONSIBILITIES** Services and maintains electrical equipment and systems in accordance with applicable Federal, State and local laws. Works independently to design, estimate and purchase materials for the successful completion of projects. Coordinates and trains other personnel.

## **ESSENTIAL TASKS** include the following; other duties may be assigned

- 1. Perform visual and operational inspections on mechanical systems
- 2. Perform tests, troubleshoot, adjust, replace, and preventative maintenance service on electrical systems and equipment
- 3. Perform mechanical installations
- 4. Operate diagnostic computer equipment
- 5. Maintain clean, orderly, and safe work environment
- 6. Complete paperwork and assists in writing specifications
- 7. Report to work outside of normal working hours for emergency operations
- 8. Perform related duties as to specific assignments
- 9. Any employee may be identified as Essential Personnel during emergency situations
- 10. Provide service to customers by answering questions, providing information, making referrals, and assuring appropriate follow-through and/or resolution
- 11. Communicate with managers, supervisors, co-workers, citizen, and others, maintains confidentiality; and represents the County

#### **EDUCATION AND EXPERIENCE**

- 1. High school diploma or general education diploma (GED)
- 2. Significant electrical experienced as demonstrated, recognized and licensed by the Maryland State Board of Master Electricians (Master Electrician)
- 3. Seven years experience in the electrical field \* or two years experience as an Electrician I in the Bureau of Facilities (**Electrician II**)
- 4. Three years experience in the electrical field\*
- \*A comparable amount of training and experience may be substituted for the minimum qualifications

## **CERTIFICATES, LICENSES, REGISTRATIONS**

- 1. DOT (Department of Transportation) Physical Card (**Required for all levels**)
- 2. Class B Commercial Driver's License desirable
- 3. Master Electrician license (Master Electrician)
- 4. Requires criminal background check as condition of employment (Required for all levels)

#### A Carroll County Government job application is required for this position

Apply on-line: www.carrollcountymd.gov

Call the Carroll County Job Hotline at (410) 386-2020 to request an employment application or call (410) 386-2129 for employment inquiries

Carroll County is an equal opportunity employer

Posted: 10/25/2019 (20-59)

The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, or complaints, please contact Kimberly L. Frock, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.