

Department of Human Resources
Carroll County Government
225 North Center Street, Room 100
Westminster, Maryland 21157
410-386-2129



Currently accepting applications for:
Deputy Code Official
Bureau of Permits and Inspections

An Equal Opportunity Employer

Deputy Code Official – Bureau of Permits & Inspections

\$59,530 (C14), 40 hours per week, exempt position

Hours are typically Monday through Friday from 8:00 am – 5:00 pm

Apply by 5:00 pm on Monday, November 30, 2020.

The Department of Public Works is seeking an energetic individual with a customer friendly attitude to help lead the Bureau of Permits and Inspections.

As the Deputy Code Official, you will assist the Code Official/Bureau Chief in the supervision of a dedicated Permits and Inspections Staff and manage day to day operations of the Bureau. You will work collaboratively with multiple governmental agencies and professionals and have daily interactions with the public from application to the issuance of the Certificate of Use and Occupancy.

This position offers a great opportunity to ensure construction projects, of both residential and commercial, are completed in accordance with Carroll County adopted codes and ordinances resulting in a safe community for our citizens and businesses to thrive.

An ideal candidate will be a detail-oriented global thinker who works collectively with staff, citizens, businesses, and other professionals to ensure compliance with Carroll County's construction codes as adopted.

Click [here](#) for the full job description

Qualifications:

1. Bachelor's degree related to construction and design of buildings
2. Six years of experience as a construction contractor or construction superintendent
3. Experience in interpreting and applying mechanical, electrical and structural requirements on commercial and industrial buildings
4. Certified Plans Examiner and Building Inspector under national program
A comparable amount of training and experience may be substituted for the minimum qualifications

Benefits of working for Carroll County Government:

- ✓ Low-cost, no deductible healthcare plans (including prescription and vision)
- ✓ Low-cost dental insurance
- ✓ Up to \$9,000 in Tuition Assistance per fiscal year
- ✓ 12 paid holidays
- ✓ Receive 1 times your annual salary of Basic Life Insurance at no cost

Click [here](#) for more benefit details

How to apply:

- Apply online: <https://careers.carrollcountymd.gov/openings/>
- Call the Carroll County Job Hotline to request an application: 410-386-2020
- Applications must be submitted by 5:00 pm on the date the job closes
- Applications are **not** accepted by fax or email

Posted 11/9/2020
(21-39)

The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kimberly L. Frock, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.

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