

Department of Human Resources
Carroll County Government
225 North Center Street, Room 100
Westminster, Maryland 21157
410-386-2129



Currently accepting applications for:
Custodial Services Specialist
Bureau of Aging and Disabilities

An Equal Opportunity Employer

Custodial Services Specialist – Bureau of Aging and Disabilities

\$14.70 hourly (Grade C06), 40 hours per week

Hours are typically Monday through Friday from 10:00 am – 6:30 pm

Deadline to apply: Open Until Filled

The Bureau of Aging and Disabilities is currently seeking a self-motivated individual with an eye for detail to join our Bureau of Aging and Disabilities custodial staff.

Daily, the Custodial Services Specialist will be responsible for the overall cleanliness of one of Carroll County's senior centers. This includes sweeping, vacuuming, mopping, and polishing floors using industrial powered equipment. The Custodial Services Specialist is also responsible for locking and securing the building at the end of the work shift. The Custodial Services Specialist may also be called upon to assist center staff with the preparation and delivery of congregate meals.

The ideal candidate for this position will have the ability to work independently, possess strong time management skills, adapt easily, and can handle multiple priorities.

Click [here](#) for the full job description

Qualifications:

1. High School diploma or general education diploma (GED)
2. Three years' experience in janitorial maintenance in commercial or industrial type buildings demonstrating knowledge of cleaning equipment and materials*
3. Federal ServSafe Certification (or must obtain within first year of employment)
4. First Aid, CPR, Bloodborne Pathogens, and AED training/certification (or must obtain within the first six months of employment)
5. Valid driver's license
6. Requires a criminal background check as a condition of employment

**A comparable amount of training and experience may be substituted for the minimum qualifications*

Benefits of working for Carroll County Government:

- ✓ Low-cost, no deductible healthcare plans (including prescription and vision)
- ✓ Low-cost dental insurance
- ✓ Up to \$9,000 in Tuition Assistance per fiscal year
- ✓ 12 paid holidays
- ✓ Receive 1 times your annual salary of Basic Life Insurance at no cost

Click [here](#) for more benefit details

How to apply:

- Apply online: <https://careers.carrollcountymd.gov/openings/>
- Pick up an application in our office: 225 N. Center Street, Room 100, Westminster, MD 21157
- Call the Carroll County Job Hotline to request an application: 410-386-2020
- Applications must be submitted by 5:00 pm on the date the job closes
- Applications are **not** accepted by fax or email

Posted 09/08/2021
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The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kimberly L. Frock, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.