

Department of Human Resources
Carroll County Government
225 North Center Street, Room 100
Westminster, Maryland 21157
410-386-2129



Currently accepting applications for:
Computer Operations Technician
Department of Technology Services

An Equal Opportunity Employer

Computer Operations Technician – Department of Technology Services

\$14.70 hourly (Grade C06), 40 hours per week

Hours are typically Monday through Friday from 9:00 am – 5:30 pm

Apply by 5:00 pm on Wednesday, October 6, 2021

The Department of Technology Services is seeking a self-motivated, adaptable individual with the technical aptitude for computer operations and agency support.

As a member of the Applications & Programming Division you'll be part of a team dedicated to helping county and partner agencies achieve their goals through automation and technology. Typical activities include job processing, report and forms generation, and system backups.

The ideal candidate for this opportunity will be eager to learn, service-oriented, can work independently, exercises good judgment, communicates technical information effectively, and can handle multiple assignments.

Click [here](#) for the full job description

Qualifications:

1. High school diploma or general education diploma (GED)
2. One year experience in a technology related setting*
3. Valid driver's license
4. Requires a criminal background check as condition of employment

**A comparable amount of training and experience may be substituted for the minimum qualifications*

Benefits of working for Carroll County Government:

- ✓ Low-cost, no deductible healthcare plans (including prescription and vision)
- ✓ Low-cost dental insurance
- ✓ Up to \$9,000 in Tuition Assistance per fiscal year
- ✓ 12 paid holidays
- ✓ Receive 1 times your annual salary of Basic Life Insurance at no cost

Click [here](#) for more benefit details

How to apply:

- Apply online: <https://careers.carrollcountymd.gov/openings/>
- Pick up an application in our office: 225 N. Center Street, Room 100, Westminster, MD 21157
- Call the Carroll County Job Hotline to request an application: 410-386-2020
- Applications must be submitted by 5:00 pm on the date the job closes
- Applications are **not** accepted by fax or email

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The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kimberly L. Frock, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.