



Employment Opportunity

Building Inspector I - Bureau of Permits & Inspections

\$21.86 hourly Salary (Grade C11)

40 hour position with full benefit package

Apply By: Monday October 21, 2019 @ 5:00 p.m. (revised)

GENERAL RESPONSIBILITIES Conducts building inspections in accordance with Carroll County Ordinances, Maryland Accessibility Code, International Building Code, International Residential Code, NFPA Life Safety Code, NFPA Fire Prevention Code, and ADA requirements.

ESSENTIAL TASKS include the following; other duties may be assigned

1. Interpret and apply current regulations of Carroll County Building Code Ordinance, Maryland Accessibility Code, International Building Code, International Residential Code, NFPA Life Safety Code, NFPA Fire Prevention Code, and ADA requirements
2. Perform inspections and compile reports as required by management or government agencies
3. Determine work procedures, prepare work schedules, and expedite workflow
4. Study, develop and standardize procedures and policies to improve efficiency and ensure sound management practices
5. Perform related duties as to specific assignments
6. Any employee may be identified as Essential Personnel during emergency situations
7. Provide service to customers by answering questions, providing information, making referrals, and assuring appropriate follow-through and/or resolution
8. Communicate with managers, supervisors, co-workers, and others, maintains confidentiality; and represents the County

EDUCATION AND EXPERIENCE

1. High school diploma or general education diploma (GED)
2. Eight years related experience, including reading building plans *

* A comparable amount of training and experience may be substituted for the minimum qualifications.

REQUIRED SPECIAL LICENSE OR CERTIFICATION

1. National Building Inspector Certificate (must obtain within 6 months of employment)
2. Valid driver's license

A Carroll County Government job application is required for this position

Apply on-line: www.carrollcountymd.gov

Call the Carroll County Job Hotline at (410) 386-2020 to request an employment application or call (410) 386-2129 for employment inquiries

Posted: 9/29/19
(20-51)

Carroll County is an equal opportunity employer