

Department of Human Resources 225 North Center Street Westminster, Maryland 21157 10-386-2129

## **Employment Opportunity**

Boiler Technician/Mechanic I - Bureau of Facilities \$18.39 hourly salary (Grade C09) or \$16.88 hourly salary (Grade C08) 40- hour position with a full benefit package

Apply By: Monday, February 3, 2020 @ 5:00 p.m. (closing date extended)

**GENERAL RESPONSIBILITIES** Services and maintains heating, ventilation, air conditioning, plumbing and stationary building equipment and systems in accordance with applicable Federal, State and local laws.

## **ESSENTIAL TASKS** include the following; other duties may be assigned

- 1. Perform visual and operational inspections on mechanical systems
- 2. Perform tests, troubleshoot, adjust, replace, and preventative maintenance service on HVAC systems and equipment
- 3. Perform mechanical installations
- 4. Install, replace, repair, rebuild and conduct preventative maintenance on hot water heaters
- 5. Adjust, install, repair or replace pneumatic systems, relief valves, pumps, motors, steam traps and valves
- 6. Operate diagnostic computer equipment
- 7. Maintain clean, orderly, and safe work environment
- 8. Complete paperwork and assists in writing specifications
- 9. Report to work outside of normal working hours for emergency operations
- 10. Perform related duties as to specific assignments
- 11. Any employee may be identified as Essential Personnel during emergency situations
- 12. Provide service to customers by answering questions, providing information, making referrals, and assuring appropriate follow-through and/or resolution
- 13. Communicate with managers, supervisors, co-workers, citizen, and others, maintains confidentiality; and represents the County

## **EDUCATION AND EXPERIENCE**

- 1. High school diploma or general education diploma (GED)
- 2. Significant boiler experience as demonstrated by successful attainment of Third Grade Stationary Engineers license\*

\*A comparable amount of training and experience may be substituted for the minimum qualifications

## **CERTIFICATES, LICENSES, REGISTRATIONS**

- 1. Valid driver's license
- 2. Third grade stationary engineer license (**Boiler Mechanic I C09**)
- 3. Requires a Federal and State criminal history record check prior to employment

A Carroll County Government job application is required for this position

Apply on-line: www.carrollcountymd.gov

Call the Carroll County Job Hotline at (410) 386-2020 to request an employment application or call (410) 386-2129 for employment inquiries

Carroll County is an equal opportunity employer

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Posted: 11/04/2019

The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kimberly L. Frock, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.